

JOB OPPORTUNITY

YOU MUST BE A PERMANENT OR PROBATIONARY EMPLOYEE, A FORMER PERMANENT OR PROBATIONARY EMPLOYEE OR ON AN EMPLOYMENT LIST FOR THE CLASSIFICATION IN ORDER TO APPLY FOR THIS POSITION		00-01 RPA 015 EMSA
		PERSONNEL
Associate Governmental Program Analyst	312-001-5393-00x	Full-Time, Limited Term, Expires 6/30/01. May be permanent in 01-02 dependent on 01-02 Budget Act
CLASS TITLE	POSITION NUMBER	TIME BASE
EMERGENCY MEDICAL SERVICES AUTHORITY	1930 9 TH STREET SACRAMENTO, CA 95814	\$3764.00 - \$4542.00
AGENCY	LOCATION	RANGE
KAREN DeGUIRE (916) 322-4336	Flexible	Until Filled
SEND APPLICATION ATTENTION	WORK HOURS	FINAL FILING DATE
<p>JOB DUTIES:</p> <p>Under the direction of the Health Program Manager I, the Emergency Medical Services for Children Coordinator will be responsible for the following: research and prepare issue papers, surveys and correspondence; draft reports, prepare bill analysis, draft regulations, policies and procedures; and make recommendations to management regarding EMSC. Provide guidance and technical assistance to local, state, and federal government agencies and others on implementation of EMSC. Act as the EMSC Project Coordinator. Prepare all grant related reports, financial documents and other requirements imposed by the Federal Government. Coordinate and manage EMSC Steering Committee meetings. Plan and coordinate the annual EMSC conference.</p> <p>The incumbent will be on call outside normal working hours to participate in the mobilization of disaster medical resources in response to a disaster.</p> <p style="text-align: center;">APPLICATIONS WILL BE SCREENED AND INTERVIEWS MAY BE SCHEDULED</p>		
<p>DESIRABLE QUALIFICATIONS:</p> <ul style="list-style-type: none"> • Ability to conceptualize, plan and implement - ability to work independently as well as part of a team; and the ability to act with flexibility and tact • Knowledge of and/or experience in emergency medical services, health and/or medical background. 		
<p>SELECTION CRITERIA:</p> <ul style="list-style-type: none"> • Strong written, analytical, interpersonal and oral communications skills are required. 		

CALIFORNIA STATE GOVERNMENT * EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, CIVIL SERVICE RULES, AND A SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

CALIFORNIA RELAY SERVICES: FROM TDD PHONES: 1-800-735-2929